



Faculty of Science and Letters
Department of English Language and Literature
2026-2027 Academic Year – Fall Semester
ELL Grammar Center
Course Syllabus

Instructor: Naime Ertürk Duru & Eda Çankaya
Course Hours: 13.20-14.20 Friday
Class: RB 04
Office: R 119 (NED), R 121 (EÇ)
Office Hours (NED): 13.20-15.20 Tuesday & Thursday
Office Hours (EÇ): 10.20-12.20 Thursday & 14.20-16.20 Friday
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Requirements

All students in the Department of English Language and Literature are welcome to attend this course. However, only students who are enrolled in **ELL 123 Academic Writing I** or **ELL 225 Academic Writing III** are eligible to receive an additional **5 points** toward their course grade **if they meet the following requirements:**

- Attend at least **8 classes** out of the 12-week program.
- Achieve an average score of at least **80** across the two quizzes.

Note: Eligible students who meet the attendance requirement but achieve an average score **below 80** across the two quizzes **will not receive** the additional 5 points.

Evaluation

ASSESSMENT TOOL	QUANTITY	PERCENTAGE
QUIZ I	1	50%
QUIZ II	1	50%

Weekly Schedule

Weeks	Content
Week 1 09 Oct.	Course Introduction – Syllabus To be Sentence Structure (SVO)
Week 2 16 Oct.	Articles (a/an/the)

	How to write a formal e-mail
Week 3 23 Oct.	Conjunctions & Punctuation Rules Addition, contrast, cause, result conjunctions
Week 4 30 Oct.	Conjunctions & Punctuation Rules Addition, contrast, cause, result conjunctions
Week 5 06 Nov.	QUIZ I
Week 6 13 Nov.	Relative Clauses & Information Expansion <i>who, which, that, where, whose</i> ; defining/non-defining distinction; combining sentences
Week 7 20 Nov.	Relative Clauses & Information Expansion <i>who, which, that, where, whose</i> ; defining/non-defining distinction; combining sentences
Week 8 27 Nov.	Active Voice & Passive Voice
Week 9 04 Dec.	Active Voice & Passive Voice
Week 10 11 Dec.	Reported Speech & Summary Skills <i>say/tell/report/claim/explain</i> ; reported statements/questions; reporting verbs; basic tense/backshift awareness
Week 11 18 Dec.	Reported Speech & Summary Skills <i>say/tell/report/claim/explain</i> ; reported statements/questions; reporting verbs; basic tense/backshift awareness
Week 12 25 Dec.	QUIZ II