**ÇANKAYA UNIVERSITY**

**FACULTY OF ARTS AND SCIENCES**

**DEPARTMENT OF ENGLISH LANGUAGE AND LITERATURE**

**FALL 2017-2018**

**COURSE SYLLABUS**

ELL 125 Ins. Yağmur Demir

LISTENING AND NOTE TAKING SKILLS [yagmurs@cankaya.edu.tr](mailto:yagmurs@cankaya.edu.tr)

Office hours: Monday 11.20-12.00, Thursday 11.20-.12.00, or by appointment

**Course Description and Objectives:**

This course is designed to make students improve their listening skills particularly in literary English. Through skimming and scanning techniques students will be trained to get the essence of the material as well as to comprehend and list the specific information in the texts they are listening to. In this way, students are expected to be able to extract relevant points and correctly summarize the texts they have listened to. The course will also focus on higher level listening skills and strategies such as note-taking, predicting, extracting specific and detailed information, guessing meaning from context, and getting the gist through content-based activities.

**Course Activities**

During the semester each student should

1. Attend activities which will take place both within and outside classroom.
2. Participate in class discussions.

**Course Material:**

*Contemporary Topics 3* Second Edition be our main course book.

In addition to these texts, students should refer to the sources listed below and listen to the assigned texts for in-class practice and quizzes.

<http://www.learning-english-online.net/skills/listening-comprehension/>

<http://www.eslgold.com/>

<http://www.esl-lab.com/>

<http://esl.about.com/od/englishlistening/>

<http://www.listenaminute.com/>

**Course Requirements and Means of Evaluation:**

100% attendance is recommended at all classes. Students have to attend at least 80% of the classes. Listening the assigned texts before each class and participating in class discussions are vital for success in this class. **Students who are found to have committed cheating in an examination or plagiarism on an assignment will fail the examination or assignment and the final grade of that course will be reduced by twenty percent (20 %). Further action will also be taken if necessary. Please see university regulations.**

Final grades will include:

1. Class Participation 10%
2. Quizzes 15%
3. Midterm Examination 35%
4. Final Examination 40%

**Weekly Schedule**

**(Please note that the schedule is tentative, the instructor may make some changes if necessary)**

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| **Weeks** | **Topics** | **Reminders** |
| 1. (26-30 September) | Introduction to the course  Listening test  Note taking methods |  |
| 1. (3-7 October) | *Academic Listening Skills*  Units 1-7 |  |
| 1. (10-14 October) | *Academic Listening Skills*  Units 8-12 |  |
| 1. (17-21 October) | *Academic Listening Skills*  Units 14-18 |  |
| 1. (24-28 October) | *Academic Listening Skills*  Units 19-24 | **QUIZ (10 pts)** |
| 1. (31 Oct-4 Nov.) | *Academic Listening Skills*  Units 25-28 |  |
| 1. (7-11 November) | *Academic Listening Skills*  Unit 29  A video from Ted Talks |  |
| 1. **(14-18 November**) | **Midterm Examination**  15th November, Tuesday |  |
| 1. (21-25 November) | *Contemporary Topics*  Units 1-3 |  |
| 1. (28 Nov -2 Dec.) | *Contemporary Topics*  Units 4-5 |  |
| 1. (5-9 December**)** | *Contemporary Topics*  Units 6-8 |  |
| 1. (12-16 December) | *Contemporary Topics*  Units 9-10 | **QUIZ (5 pts)** |
| 1. (19-23December) | *Contemporary Topics*  Units 11-12 |  |
| 1. (26- 30 December) | Videos from Ted Talks |  |

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